

1. Agenda

Documents:

[2020 0127 VCWD FA AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2020 0127 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA  
MONDAY, JANUARY 27, 2020 AT 5:30 P.M.**

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**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Margarita Vargas
- ❖ Vice Chair Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, November 25, 2019

**6. CONSENT CALENDAR**

- A. Approval of Checks and Invoice Register
  - i. Checks drawn on SCE Federal Credit Union – Operating Account
  - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 8

**7. ADJOURNMENT**

**CHAIR MARGARITA VARGAS, PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 27, 2020**

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**AGENDA ITEM:**

<b>1</b>
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**CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

❖ Pledge of Allegiance

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 27, 2020**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

- |                 |                  |       |       |
|-----------------|------------------|-------|-------|
| ❖ Chairman      | Margarita Vargas | _____ | _____ |
| ❖ Vice Chairman | Lenet Pacheco    | _____ | _____ |
| ❖ Director      | Jazmin Lopez     | _____ | _____ |
| ❖ Director      | David L. Muse    | _____ | _____ |
| ❖ Director      | Javier E. Vargas | _____ | _____ |

**District Employees:**

**Present:**

**Absent:**

- |                                 |               |       |       |
|---------------------------------|---------------|-------|-------|
| ❖ Secretary/ Executive Director | José Martinez | _____ | _____ |
|---------------------------------|---------------|-------|-------|

**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 27, 2020**

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**AGENDA ITEM:**

**4**

**PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 27, 2020**

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**AGENDA ITEM: 5 APPROVAL OF MINUTES**

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**A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority  
Monday, November 25, 2019  
Two (2) Pages**

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

**Motion to Approve:** CARRIED / FAILED



VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, NOVEMBER 25, 2019

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District on Monday, November 25, 2019 at 5:30pm by Chair Pacheco.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair Lenet Pacheco
- Director David L. Muse
- Director Javier E. Vargas
- Director Jazmin Lopez

❖ MEMBERS ABSENT:

- Vice Chair Margarita Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Finance and Customer Service Director- Jandy Macias
- Executive Assistant/ Board Liaison – Colleen Malaiba
- Human Resources Coordinator – Priscilla Aceituno
- Operations & Maintenance Manager- Tom Mortenson
- Operations Assistant- Raquel White

3. ADOPTION OF THE AGENDA

- Motion made by Director Muse to adopt the agenda as presented
- Motion to adopt seconded by Director Vargas
- Motion to adopt the agenda as presented carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	M. Vargas	Pacheco
Carried	Yes	Yes	Yes	Absent	Yes

4. PUBLIC COMMENT

- No comments made

5. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, October 14, 2019

- Motion made by Director Lopez to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, October 14, 2019
- Motion to approve seconded by Director Muse

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, October 14, 2019 carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	M. Vargas	Pacheco
Carried	Yes	Yes	Yes	Absent	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 7
  - Motion made by Director Lopez to approve consent calendar as presented
  - Motion to approve seconded by Director Vargas
  - Motion to approve consent calendar as presented carried (4-0-0)

Board Action	Lopez	Muse	J. Vargas	M. Vargas	Pacheco
Carried	Yes	Yes	Yes	Absent	Yes

C. ADJOURNMENT

- Chair Pacheco asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:33pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors



VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors  
Monday, January 27, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 11/19/19 - 01/22/20

PROJECT 628 - NEW HEADQUARTERS

VENDOR: WLC ARCHITECTS

12/26/19 HQ DESIGN DEVELOPMENT	61,512.50
1/22/20 HQ DESIGN DEVELOPMENT	15,937.50

SUB-TOTAL	<u>77,450.00</u>
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PROJECT 628 TOTAL	<u><u>77,450.00</u></u>
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PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: TESCO CONTROLS INC

12/02/19 NIXON BOOSTER STATION PLC/SCADA	31,000.00
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SUB-TOTAL	<u>31,000.00</u>
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VENDOR: CIVILTEC ENGINEERING INC

12/03/19 NIXON BOOSTER STATION	1,989.33
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1/08/20 NIXON BOOSTER STATION	2,691.15
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1/22/20 NIXON BOOSTER STATION	90.00
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SUB-TOTAL	<u>4,770.48</u>
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VENDOR: PACIFIC HYDROTECH CORP

12/03/19 NIXON BOOSTER STATION ENGINEERING	222,977.66
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SUB-TOTAL	<u>222,977.66</u>
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VENDOR: HUNTER ELECTRIC SERVICE INC

12/02/19 NIXON BOOSTER STATION PLC UPGRADE	41,266.75
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1/08/20 NIXON BOOSTER STATION PLC UPGRADE	33,013.40
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SUB-TOTAL	<u>74,280.15</u>
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PROJECT 632 TOTAL	<u><u>333,028.29</u></u>
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PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: CIVILTEC ENGINEERING INC

12/03/19 MAINE BOOSTER PUMP ENGINEER	8,865.00
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1/08/20 MAINE BOOSTER PUMP ENGINEER	2,861.40
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1/22/20 MAINE BOOSTER PUMP ENGINEER	1,326.25
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SUB-TOTAL	<u>13,052.65</u>
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PROJECT 633 TOTAL	<u><u>13,052.65</u></u>
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PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

12/03/19 DESIGN SERVICES 2019 CIP	3,236.25
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1/08/20 DESIGN SERVICES 2019 CIP	1,336.25
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1/22/20 DESIGN SERVICES 2019 CIP	520.00
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SUB-TOTAL	<u>5,092.50</u>
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PROJECT 642 TOTAL	<u><u>5,092.50</u></u>
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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors  
Monday, January 27, 2020

REVENUE BONDS, SERIES 2018A  
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 11/19/19 - 01/22/20

PROJECT 654 - PADDY RESERVOIR REHAB	
VENDOR: STETSON ENGINEERS INC	
12/26/19 PADDY RESERVOIR ENGINEERING	338.12
SUB-TOTAL	<u>338.12</u>
PROJECT 654 TOTAL	<u><u>338.12</u></u>
PROJECT 670 - PUENTE MAIN REPLACEMENT	
VENDOR: PLUMBING WHOLESALE OUTLET	
1/22/20 INVENTORY SUPPLIES	204.70
SUB-TOTAL	<u>204.70</u>
VENDOR: WESTERN WATER WORKS INC	
1/08/20 OUTSIDE SERVICES	732.51
SUB-TOTAL	<u>732.51</u>
VENDOR: TA RIVARD INC	
1/08/20 PUENTE MAIN REPLACEMENT	454,860.00
1/08/20 PUENTE MAIN REPLACEMENT	4,971.85
SUB-TOTAL	<u>459,831.85</u>
PROJECT 670 TOTAL	<u><u>460,769.06</u></u>
PROJECT 674 - ARDILLA MAIN REPLACEMENT	
VENDOR: E&R CONSTRUCTION	
1/08/20 ARDILLA MAIN REPLACEMENT	149,319.00
SUB-TOTAL	<u>149,319.00</u>
PROJECT 674 TOTAL	<u><u>149,319.00</u></u>
GRAND TOTAL:	<u><u>1,039,049.62</u></u>

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 27, 2020**

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**AGENDA ITEM:**

<b>7</b>
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**ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_