

1. Agenda

Documents:

[2020 0427 VCWD FA AGENDA.PDF](#)

2. Meeting Materials

Documents:

[2020 0427 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, APRIL 27, 2020 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 629 483 598

Password: 96377645

Direct Meeting Link:

<https://meetingsamer11.webex.com/meetingsamer11/j.php?MTID=mc9a399422d558d622d8fe91b43460739>

Join by Phone

Phone Number: (213) 306-3065

Meeting Number: 629 483 598

Password: 96377645

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair Margarita Vargas
- ❖ Vice Chair Lenet Pacheco
- ❖ Director Jazmin Lopez
- ❖ Director David L. Muse
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, March 9, 2020

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 10

7. ADJOURNMENT

CHAIR MARGARITA VARGAS, PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

❖ Pledge of Allegiance

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	Margarita Vargas	_____	_____
❖ Vice Chairman	Lenet Pacheco	_____	_____
❖ Director	Jazmin Lopez	_____	_____
❖ Director	David L. Muse	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020

AGENDA ITEM: 5 **APPROVAL OF MINUTES**

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, March 9, 2020
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, MARCH 9, 2020

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District on Monday, March 9, 2020 at 5:30pm by Chair Vargas.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair Margarita Vargas
- Vice Chair Lenet Pacheco
- Director Jazmin Lopez
- Director David L. Muse
- Director Javier E. Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- Operations & Maintenance Manager – Tom Mortenson
- Executive Assistant/ Board Liaison – Colleen Malaiba
- Management Analyst- Tara Robinson

3. ADOPTION OF THE AGENDA

- Motion made by Vice Chair Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Vargas
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- Mr. Ralph Galvan, resident of the Baldwin Park, stated that a fire hydrant was hit in an accident on Los Angeles Street and Maine Avenue over the past week; reported that as a result water was wasted; asked if the District knows how much water was wasted and who is responsible the cost of that water and the damaged equipment

5. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, January 27, 2020

- Motion made by Director Lopez to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, January 27, 2020
- Motion to approve seconded by Director Muse

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, January 27, 2020 carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 9
 - Motion made by Chair Vargas to approve consent calendar as presented
 - Motion to approve seconded by Director Muse
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Lopez	Muse	J. Vargas	Pacheco	M. Vargas
Carried	Yes	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Vargas asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:34pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020**

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 03/05/20 thru 04/22/20	678,405.74
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TOTAL TRANSFER OF FUNDS REQUIRED:	\$ 678,405.74
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B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 10 678,405.74

TOTAL TRANSFER OF FUNDS PROCESSED:	\$ 678,405.74
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Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____

Yes
No
Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____

Director Lopez
Director Muse
Director Vargas
Vice President Pacheco
President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, April 27, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 03/05/20 - 04/22/20

PROJECT 628 - NEW HEADQUARTERS

VENDOR: WLC ARCHITECTS

3/18/20 HQ DESIGN DEVELOPMENT 159,782.50

4/08/20 HQ DESIGN DEVELOPMENT 26,320.00

SUB-TOTAL 186,102.50

PROJECT 628 TOTAL 186,102.50

PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: HUNTER ELECTRIC SERVICE INC

3/30/20 NIXON BOOSTER PUMP STATION 75,930.82

SUB-TOTAL 75,930.82

VENDOR: CIVILTEC ENGINEERING INC

3/18/20 NIXON BOOSTER STATION ENGINEERING 540.00

4/21/20 NIXON BOOSTER STATION ENGINEERING 360.00

SUB-TOTAL 900.00

PROJECT 632 TOTAL 76,830.82

PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: CIVILTEC ENGINEERING INC

3/18/20 MAINE BOOSTER PUMP ENGINEER 200.00

SUB-TOTAL 200.00

VENDOR: HOPKINS TECHNICAL PRODUCTS INC

4/22/20 MAINE BOOSTER PUMP OUTSIDE SERVICES 4,614.27

SUB-TOTAL 4,614.27

PROJECT 633 TOTAL 4,814.27

PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

3/18/20 DESIGN SERVICES 2019 CIP 97.50

SUB-TOTAL 97.50

PROJECT 642 TOTAL 97.50

PROJECT 673 - MORADA RESERVOIR REHAB

VENDOR: ADVANCED INDUSTRIAL SERVICES INC

4/08/20 MORADA RESERVOIR OUTSIDE SERVICES 49,860.00

SUB-TOTAL 49,860.00

VENDOR: STETSON ENGINEERS INC

3/18/20 MORADA RESERVOIR ENGINEERING 1,055.50

4/07/20 MORADA RESERVOIR ENGINEERING 1,131.55

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, April 27, 2020

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 03/05/20 - 04/22/20

4/20/20 MORADA RESERVOIR ENGINEERING	1,747.78	
	<u>3,934.83</u>	
SUB-TOTAL	3,934.83	
		<u>53,794.83</u>
		<u>53,794.83</u>
PROJECT 675 - BIG DALTON MAIN REPLACEMENT		
VENDOR: N/A		
3/16/20 EMPLOYEE LABOR COSTS	576.52	
3/30/20 EMPLOYEE LABOR COSTS	929.51	
4/13/20 EMPLOYEE LABOR COSTS	1,070.72	
	<u>2,576.75</u>	
SUB-TOTAL	2,576.75	
VENDOR: E&R CONSTRUCTION		
4/08/20 BIG DALTON MAIN REPLACEMENT	200,203.02	
	<u>200,203.02</u>	
SUB-TOTAL	200,203.02	
		<u>202,779.77</u>
		<u>202,779.77</u>
PROJECT 677 - PARK MAIN REPLACEMENT		
VENDOR: N/A		
3/16/20 EMPLOYEE LABOR COSTS	288.26	
	<u>288.26</u>	
SUB-TOTAL	288.26	
VENDOR: E&R CONSTRUCTION		
3/18/20 PARK MAIN REPLACEMENT OUTSIDE SERVICES	148,680.29	
4/08/20 PARK MAIN REPLACEMENT OUTSIDE SERVICES	5,017.50	
	<u>153,697.79</u>	
SUB-TOTAL	153,697.79	
		<u>153,986.05</u>
		<u>153,986.05</u>
		<u>678,405.74</u>
		<u>678,405.74</u>
GRAND TOTAL:	\$	<u>678,405.74</u>

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, April 27, 2020

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____