

1. 2023 0123 FA Board Agenda

Documents:

[2023 0123 VCWD FA AGENDA.PDF](#)

2. 2023 0123 FA Board Agenda Packet

Documents:

[2023 0123 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA  
MONDAY, JANUARY 23, 2023 AT 5:30 P.M.**

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**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Javier E. Vargas
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director David Muse
- ❖ Director Lenet Pacheco

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, December 12, 2022

**6. CONSENT CALENDAR**

- A. Approval of Checks and Invoice Register
  - i. Checks drawn on SCE Federal Credit Union – Operating Account
  - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 31

**7. ADJOURNMENT**

**CHAIR JAVIER VARGAS PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 23, 2023**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

❖ Chairman	Jazmin Lopez	_____	_____
❖ Vice Chairman	David L. Muse	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

**District Employees:**

**Present:**

**Absent:**

❖ Secretary/ Executive Director	José Martinez	_____	_____
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**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 23, 2023**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, DECEMBER 12, 2022

1. CALL TO ORDER

A meeting of the Board of Directors of the Valley County Water District (“District”) Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, December 12, 2022, at 5:31pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez
- Vice Chair David L. Muse
- Director Ralph Galvan
- Director Lenet Pacheco
- Director Javier E. Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- General Counsel – Keith Lemieux
- Operations & Maintenance Manager – Patrick Pooler
- Water Resources Manager- Tara Robinson
- Executive Assistant/Board Liaison – Colleen Malaiba
- Customer Service Supervisor – Nadia Loukeh

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Galvan
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

*A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, October 24, 2022*

- Motion made by Director Muse to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, October 24, 2022
- Motion to approve seconded by Director Vargas

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, October 24, 2022 carried (4-0-1)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Abstain	Yes	Yes

*Director Vargas noted as abstaining from the vote due to technical difficulties.*

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 30*

- Motion made by Director Pacheco to approve consent calendar as presented
- Motion to approve seconded by Director Galvan
- Director Galvan asked if the payments to GM Sager Construction Co and TELECU Construction, reflecting on the Summary of Prepaid VCWD Accounts Payable would be the last payments to be made for the construction of the Districts new headquarters
- General Manager responded that there is a balance of \$1.4 million to be paid
- Director Pacheco asked how the proceeds of the sale of the office on Ramona Blvd would be used
- General Manager responded that the proceeds for the sale of the existing headquarters will go into the Districts reserves
- Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:39pm

SIGNED:

ATTEST:

\_\_\_\_\_  
Chair of the Board of Directors  
(SEAL)

\_\_\_\_\_  
Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 23, 2023**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 12/09/22 thru 01/18/23 942,587.86

**TOTAL TRANSFER OF FUNDS REQUIRED: \$ 942,587.86**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 31 942,587.86

**TOTAL TRANSFER OF FUNDS PROCESSED: \$ 942,587.86**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Musa Director Pacheco Vice President Leos President Vargas

**Motion to Approve:** CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, January 23, 2023

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 12/09/22 - 01/18/23

PROJECT 628 - NEW HEADQUARTERS

VENDOR: OM ELECTRIC INC

1/18/23 HQ ELECTRICAL SERVICES 1,025.00  
 1/18/23 HQ ELECTRICAL SERVICES 2,098.50

SUB-TOTAL 3,123.50

VENDOR: CIVILTEC ENGINEERING INC

1/18/23 HQ ENGINEERING SERVICES 180.00

SUB-TOTAL 180.00

VENDOR: CITY OF BALDWIN PARK

1/11/23 HQ PERMIT FEES 710.00

SUB-TOTAL 710.00

VENDOR: TELACU CONSTRUCTION

1/05/23 HQ CONSTRUCTION 667,575.12

1/18/23 HQ CONSTRUCTION 179,474.92

SUB-TOTAL 847,050.04

PROJECT 628 TOTAL 851,063.54

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: CITY OF BALDWIN PARK

12/15/22 HQ GARDEN EXPANSION PHASE II PERMIT FEES 12,691.32

SUB-TOTAL 12,691.32

VENDOR: WLC ARCHITECTS

1/18/23 HQ GARDEN EXPANSION PHASE II 6,850.00

1/18/23 HQ GARDEN EXPANSION PHASE II 24,750.00

SUB-TOTAL 31,600.00

PROJECT 744 TOTAL 44,291.32

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

1/12/23 LANTE RESERVOIR REHAB ENGINEERING 764.00

SUB-TOTAL 764.00

VENDOR: ADVANCED INDUSTRIAL SERVICES

12/21/22 LANTE RESERVOIR REHABILITATION 46,469.00

SUB-TOTAL 46,469.00

PROJECT 776 TOTAL 47,233.00

GRAND TOTAL: \$ 942,587.86

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, January 23, 2023**

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**AGENDA ITEM:** **7** **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_