

1. 5:30 P.M. 2021 0322 VCWD Financing Authority Agenda

Documents:

[2021 0322 VCWD FA AGENDA.PDF](#)

2. 5:30 P.M. 2021 0322 VCWD Financing Authority Agenda Packet

Documents:

[2021 0322 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, MARCH 22, 2020 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 126 944 0220

Password: 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m8ea7f4e45ff94eeaff4792132f5ccef2>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 126 944 0220

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair David Muse
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, February 8, 2020

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 16

7. ADJOURNMENT

CHAIR DAVID MUSE PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman	David L. Muse	_____	_____
❖ Vice Chairman	Jazmin Lopez	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director	José Martinez	_____	_____
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Others Present:

- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____
- ❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM: 3 **ADOPTION OF AGENDA**

❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM:

4

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM: 5 **APPROVAL OF MINUTES**

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, February 8, 2021
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Lopez Director Muse Director Vargas Vice President Pacheco President Vargas

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, FEBRUARY 8, 2021

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, February 8, 2021 at 5:30 pm by Chair Muse.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Chair David L. Muse – *via teleconference*
- Vice Chair Jazmin Lopez – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Management Analyst- Tara Robinson – *via teleconference*
- Human Resources Coordinator – Priscilla Aceituno – *via teleconference*
- General Counsel – Keith Lemieux – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Vice Chair Lopez to adopt the agenda as presented
- Motion to adopt seconded by Director Pacheco
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, November 9, 2020

- Motion made by Director Pacheco to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, November 9, 2020
- Motion to approve seconded by Vice Chair Lopez

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, November 9, 2020 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. Approval of Checks and Invoice Register

- i. Checks drawn on SCE Federal Credit Union – Operating Account
- ii. Check registers

B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 15
 - Motion made by Director Pacheco to approve consent calendar as presented
 - Motion to approve seconded by Director Vargas
 - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Muse asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:36 pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
 - ii. Check Registers
 - 1 Summary of Prepaid VCWD Accounts Payable 02/05/21 thru 03/18/21 611,709.04
- TOTAL TRANSFER OF FUNDS REQUIRED: \$ 611,709.04**

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 16 611,709.04
- TOTAL TRANSFER OF FUNDS PROCESSED: \$ 611,709.04**

Motion to Approve: _____ **Motion Seconded By:** _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, March 22, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 02/05/21 - 03/18/21

PROJECT 628 - NEW HEADQUARTERS

VENDOR: HUNTER ELECTRIC SERVICE		
3/02/21 INSTALLED CAMERA		2,431.52
	SUB-TOTAL	<u>2,431.52</u>
VENDOR: TELACU CONSTRUCTION		
2/17/21 HQ CONSTRUCTION		123,808.31
	SUB-TOTAL	<u>123,808.31</u>
VENDOR: WLC ARCHITECTS		
2/17/21 HQ DESIGN DEVELOPMENT		6,391.38
	SUB-TOTAL	<u>6,391.38</u>
	PROJECT 628 TOTAL	<u><u>132,631.21</u></u>

PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: N/A		
EMPLOYEE LABOR COSTS		367.13
	SUB-TOTAL	<u>367.13</u>
VENDOR: HUNTER ELECTRIC SERVICE INC		
3/02/21 NIXON BOOSTER PUMP STATION		1,124.48
3/02/21 NIXON BOOSTER PUMP STATION		2,492.09
3/03/21 NIXON BOOSTER PUMP STATION		13,411.21
	SUB-TOTAL	<u>17,027.78</u>
VENDOR: TRI COUNTY PUMP COMPANY		
3/02/21 NIXON BOOSTER PUMP STATION		104,359.90
3/02/21 NIXON BOOSTER PUMP STATION		8,292.28
	SUB-TOTAL	<u>112,652.18</u>
	PROJECT 632 TOTAL	<u><u>130,047.09</u></u>

PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: CIVILTEC ENGINEERING		
2/16/21 MAINE BOOSTER PUMP ENGINEER		800.00
	SUB-TOTAL	<u>800.00</u>
VENDOR: HUNTER ELECTRIC		
3/02/21 MAINE BOOSTER PUMP STATION		9,724.56
	SUB-TOTAL	<u>9,724.56</u>
	PROJECT 633 TOTAL	<u><u>10,524.56</u></u>

PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC		
2/16/21 DESIGN SERVICES 2019 CIP		1,885.00
	SUB-TOTAL	<u>1,885.00</u>
	PROJECT 642 TOTAL	<u><u>1,885.00</u></u>

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, March 22, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 02/05/21 - 03/18/21

PROJECT 643 - NIXON RESERVOIR REHAB

VENDOR: PLUMBING WHOLESALE OUTLET

2/16/21 NIXON RESERVOIR PARTS 53.71
3/02/21 NIXON RESERVOIR PARTS 90.36

SUB-TOTAL 144.07

VENDOR: WESTERN WATER WORKS SUPPLY

3/02/21 NIXON RESERVOIR PARTS 245.87

SUB-TOTAL 245.87

PROJECT 643 TOTAL 389.94

PROJECT 673 - MORADA RESERVOIR REHAB

VENDOR: STETSON ENGINEERS INC

3/17/21 MORADA RESERVOIR ENGINEERING 247.50

SUB-TOTAL 247.50

PROJECT 673 TOTAL 247.50

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

2/15/21 EMPLOYEE LABOR COSTS 696.47
3/01/21 EMPLOYEE LABOR COSTS 1,139.67
3/15/21 EMPLOYEE LABOR COSTS 2,237.13

SUB-TOTAL 4,073.27

VENDOR: CIVILTEC ENGINEERING INC

2/16/21 ARDILLA MAIN REPLACEMENT 3,720.00

SUB-TOTAL 3,720.00

PROJECT 674 TOTAL 7,793.27

PROJECT 676 - ARROW MAIN REPLACEMENT

VENDOR: N/A

2/15/21 EMPLOYEE LABOR COSTS 1,414.04
3/01/21 EMPLOYEE LABOR COSTS 2,469.29
3/15/21 EMPLOYEE LABOR COSTS 759.78

SUB-TOTAL 4,643.11

VENDOR: WESTERN WATER WORKS SUPPLY

3/02/21 ARROW MAIN REPLACEMENT SUPPLIES 460.96

SUB-TOTAL 460.96

VENDOR: TE ROBERTS INC

3/17/21 ARROW MAIN REPLACEMENT CONSTRUCTION 316,897.20
3/17/21 ARROW MAIN REPLACEMENT CONSTRUCTION 3,676.28

SUB-TOTAL 320,573.48

PROJECT 676 TOTAL 325,677.55

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, March 22, 2021

REVENUE BONDS, SERIES 2018A
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE 02/05/21 - 03/18/21

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: STETSON ENGINEERS INC

3/17/21 MAINE RESERVIOR REHAB

	<u>2,512.92</u>
SUB-TOTAL	2,512.92
PROJECT 716 TOTAL	<u><u>2,512.92</u></u>
GRAND TOTAL:	<u><u>\$ 611,709.04</u></u>

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, March 22, 2021

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____