

1. 2022 0509 VCWD FA Agenda

Documents:

[2022 0509 VCWD FA AGENDA.PDF](#)

2. 2022 0509 VCWD FA Agenda Packet

Documents:

[2022 0509 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**

**MONDAY, MAY 9, 2022 AT 5:30 P.M.**

**TO BE HELD AT**

**CITY OF BALDWIN PARK'S  
ARTS & RECREATION CENTER  
14403-B PACIFIC AVENUE  
BALDWIN, CA 91706**

**MONDAY, MAY 9, 2022, AT 5:30 P.M.**

**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Jazmin Lopez
- ❖ Vice Chair David Muse
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, February 14, 2021

**6. CONSENT CALENDAR**

- A. Approval of Checks and Invoice Register
  - i. Checks drawn on SCE Federal Credit Union – Operating Account
  - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 25

**7. ADJOURNMENT**

**CHAIR JAZMIN LOPEZ PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
Regular Meeting of the Board of Directors  
Monday, May 9, 2022**

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**AGENDA ITEM:    1    CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, May 9, 2022**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

- |                 |                  |       |       |
|-----------------|------------------|-------|-------|
| ❖ Chairman      | Jazmin Lopez     | _____ | _____ |
| ❖ Vice Chairman | David L. Muse    | _____ | _____ |
| ❖ Director      | Ralph Galvan     | _____ | _____ |
| ❖ Director      | Lenet Pacheco    | _____ | _____ |
| ❖ Director      | Javier E. Vargas | _____ | _____ |

**District Employees:**

**Present:**

**Absent:**

- |                                 |               |       |       |
|---------------------------------|---------------|-------|-------|
| ❖ Secretary/ Executive Director | José Martinez | _____ | _____ |
|---------------------------------|---------------|-------|-------|

**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
Regular Meeting of the Board of Directors  
Monday, May 9, 2022

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AGENDA ITEM: **3** ADOPTION OF AGENDA

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❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: \_\_\_\_\_

Motion Seconded By: \_\_\_\_\_

Discussion/Changes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote of Members: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Yes                                     No                                     Abstain

Roll Call Vote: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                          Director Galvan    Director Pacheco    Director Vargas    Vice President Muse    President Lopez

Motion to Approve: CARRIED / FAILED

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, May 9, 2022**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

\_\_\_\_\_

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❖ \_\_\_\_\_

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, May 9, 2022**

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**AGENDA ITEM:** **5** **APPROVAL OF MINUTES**

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**A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority**  
**Monday, January 24, 2022**  
**Two (2) Pages**

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Pacheco Director Vargas Vice President Muse President Lopez

**Motion to Approve:** CARRIED / FAILED



VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, FEBRUARY 14, 2022

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, February 14, 2022 at 5:30pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez – *via teleconference*
- Vice Chair David L. Muse – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Keith Lemieux –*via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Galvan
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022*

- Motion made by Vice President Muse to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022
- Motion to approve seconded by Director Vargas

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, January 24, 2022 carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 24*
  - Motion made by Director Pacheco to approve consent calendar as presented
  - Motion to approve seconded by Director Vargas
  - Motion to approve consent calendar as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Muse	Lopez
Carried	Yes	Yes	Yes	Yes	Yes

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:36pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, May 9, 2022**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 02/24/22 thru 05/05/22 1,510,815.13

**TOTAL TRANSFER OF FUNDS REQUIRED:                   \$    1,510,815.13**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 25 1,510,815.13

**TOTAL TRANSFER OF FUNDS PROCESSED:                   \$    1,510,815.13**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:**    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Yes                                   No                                   Abstain

**Roll Call Vote:**        \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Director Galvan                   Director Pacheco                   Director Vargas                   Vice President Muse                   President Lopez

**Motion to Approve:**    CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, May 9 2022

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 02/24/22 - 05/05/22

PROJECT 628 - NEW HEADQUARTERS

VENDOR: CITY OF BALDWIN PARK

5/05/22 NEW HQ PERMIT FEE 6,500.00

SUB-TOTAL 6,500.00

VENDOR: TELACU CONSTRUCTION

3/23/22 HQ CONSTRUCTION 360,511.22

4/15/22 HQ CONSTRUCTION 463,002.96

SUB-TOTAL 823,514.18

VENDOR: WLC ARCHITECTS

3/08/22 HQ DESIGN DEVELOPMENT 15,375.00

4/15/22 HQ DESIGN DEVELOPMENT 6,375.00

5/03/22 HQ DESIGN DEVELOPMENT 6,375.00

SUB-TOTAL 28,125.00

PROJECT 628 TOTAL 858,139.18

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: STETSON ENGINEERS INC

4/22/22 MAINE RESERVIOR REHAB 191.00

SUB-TOTAL 191.00

PROJECT 716 TOTAL 191.00

PROJECT 718 - NIXON TREATMENT STORAGE EXPANSION

VENDOR: CIVILTEC ENGINEERING INC

2/25/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 3,916.50

3/22/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 275.00

4/22/22 NIXON TREATMENT STORAGE EXPANSION ENGINEERING 3,054.69

SUB-TOTAL 7,246.19

PROJECT 718 TOTAL 7,246.19

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: SG CREATIVE LLC

5/05/22 HQ GARDEN EXPANSION GRAPHIC DESIGN 110.00

SUB-TOTAL 110.00

VENDOR: WLC ARCHITECTS

3/08/22 HQ GARDEN EXPANSION PHASE II 1,000.00

4/15/22 HQ GARDEN EXPANSION PHASE II 500.00

SUB-TOTAL 1,500.00

PROJECT 744 TOTAL 1,610.00

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, May 9 2022

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 02/24/22 - 05/05/22

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: N/A

2/28/22 EMPLOYEE LABOR COSTS	480.59
3/14/22 EMPLOYEE LABOR COSTS	1,616.53
3/28/22 EMPLOYEE LABOR COSTS	1,966.05
4/11/22 EMPLOYEE LABOR COSTS	1,966.05
4/25/22 EMPLOYEE LABOR COSTS	873.80

SUB-TOTAL 6,903.02

VENDOR: E&R CONSTRUCTION

4/11/22 ARDILLA MAIN REPLACEMENT PHASE II	115,740.00
5/02/22 ARDILLA MAIN REPLACEMENT PHASE II	69,498.00

SUB-TOTAL 185,238.00

PROJECT 775 TOTAL 192,141.02

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

2/24/22 LANTE RESERVOIR REHABILITATION	1,910.00
4/11/22 LANTE RESERVOIR REHABILITATION	3,504.50
5/02/22 LANTE RESERVOIR REHABILITATION	5,765.58

SUB-TOTAL 11,180.08

VENDOR: ADVANCED INDUSTRIAL INC

3/08/22 LANTE RESERVOIR REHABILITATION	57,555.75
4/22/22 LANTE RESERVOIR REHABILITATION	119,381.75
5/02/22 LANTE RESERVOIR REHABILITATION	226,080.00

SUB-TOTAL 403,017.50

VENDOR: RC FOSTER CORPORATION

3/22/22 LANTE RESERVOIR REHABILITATION	37,290.16
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SUB-TOTAL 37,290.16

PROJECT 776 TOTAL 451,487.74

GRAND TOTAL: \$ 1,510,815.13

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, May 9, 2022**

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**AGENDA ITEM:** **7** **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_