

1. 2022 0608 Finance Committee Agenda

Documents:

[2022 0608 FINANCE COMMITTEE AGENDA.PDF](#)

2. 2022 0608 Finance Committee Agenda Packet

Documents:

[2022 0608 FINANCE COMMITTEE AGENDA PACKET.PDF](#)



VALLEY COUNTY WATER DISTRICT  
14521 RAMONA BOULEVARD  
BALDWIN PARK, CA 91706  
OFFICE: (626) 338-7301 / FAX (626) 814-2973  
<http://www.vcwd.org>

## FINANCE & CAPITAL IMPROVEMENTS COMMITTEE MEETING

The Finance & Capital Improvements Committee is responsible for discussing and reviewing items related to the District's budget, water rates, capital improvement plan, and general financial position; prepares recommendations to the Board of Directors.

**DATE:**

Wednesday, June 8, 2022 at 10:30AM

**COMMITTEE MEMBERS:**

Lenet Pacheco, Chairperson  
David L. Muse, Co-Chairperson  
Jazmin Lopez, Alternate Member

### TELECONFERENCE ACCESS

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its committee meeting via teleconference or the most rapid means of communication available at the time.*

**Webex:** [www.webex.com](http://www.webex.com)

**Meeting Number:** 2555 620 4192

**Password:** 11213

**Direct Meeting Link:**

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m041c185cb30a357a6f61b51f733ef4b3>

### Join by Phone

**Phone Number:** (415) 655-0001

**Access Code:** 2555 620 4192

**Password:** 11213

#### A. CALL TO ORDER

- ❖ Pledge of Allegiance

#### B. PUBLIC COMMENT

#### C. PRESENTATION / DISCUSSION ITEMS

1. Discuss the DRAFT 5-Year Capital Improvement Budget
2. Discuss the DRAFT 2022/2023 General Operating Budget

#### D. ADJOURNMENT

**Next Meeting Scheduled: To Be Determined.**



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VALLEY COUNTY WATER DISTRICT  
Finance & Capital Improvements Committee  
Wednesday, June 8, 2022

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**AGENDA ITEM:** A **CALL TO ORDER**

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**Meeting Called to Order At:** \_\_\_\_\_

**Meeting Chaired By:** \_\_\_\_\_

**Others Present:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT**  
**Finance & Capital Improvements Committee**  
**Wednesday, June 8, 2022**

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**AGENDA ITEM:**

**B**

**PUBLIC COMMENT**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

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**VALLEY COUNTY WATER DISTRICT**  
**Finance & Capital Improvements Committee**  
**Wednesday, June 8, 2022**

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**AGENDA ITEM:**    **C1**    **PRESENTATION / DISCUSSION**  
**Discuss the DRAFT 5-Year Capital Improvement Budget**

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**VALLEY COUNTY WATER DISTRICT**  
**2022-2027 CAPITAL IMPROVEMENT BUDGET DRAFT**  
**5-Year Forecast**

VCWD Capital Improvement Projects (CIP)	Adopted	Actual (YTD)	Adopted	Budgeted Projections				
	FY 2020/2021		FY 2021/2022	FY 2022/2023*	FY 2023/2024*	FY 2024/2025*	FY 2025/2026*	FY 2026/2027*
1 2020/21 Water Main Replacement CIP	1,500,000.00	2,992,079.76						
2 2021/22 Water Main Replacement CIP			1,000,000.00					
3 Water Main Replacement CIP				1,622,400.00	1,687,296.00	1,754,788.00	1,824,979.00	
4 Meter Replacement (Residential)	1,500,000.00	666,014.80	500,000.00		56,243.00	146,232.00	152,082.00	
5 Meter Replacement (Commercial)				540,800.00				
6 Water System Master Plan Update	120,000.00	120,000.00						
7 Urban Water Management Plan	50,000.00	50,000.00						
8 New Nixon Booster Pump Station		3,186,074.14						
9 Nixon East Well Reconfiguration	165,000.00	35,638.22						
10 Maine Booster Pump Station Reconfiguration	575,000.00	782,444.52						
11 Booster Station Rehabs					56,243.00	87,739.00	91,249.00	
12 Admin/Operation Headquarters Design	500,000.00	699,518.36	250,000.00					
13 Admin/Operation Headquarters Construction	9,000,000.00	1,286,203.43	7,500,000.00					
14 Reservoir Upgrades	250,000.00	1,004,070.16	500,000.00	540,800.00	56,243.00	146,232.00	152,082.00	
15 Asphalt Improvement for District Sites	60,000.00		50,000.00	108,160.00				
16 Construction of 3 Million Gallons (MG) Reservoir (1 of 2)			250,000.00	1,216,800.00				
17 Construction of 3 Million Gallons (MG) Reservoir (2 of 2)					1,265,472.00			
18 Diesel Tank Construction (1 of 2)	175,000.00		175,000.00					
19 Diesel Tank Construction (2 of 2)				189,280.00				
20 SCADA System Upgrades	50,000.00		50,000.00	27,040.00	28,122.00	29,246.00	30,416.00	
21 Geographic Information System Upgrades			25,000.00	27,040.00	28,122.00	29,246.00	30,416.00	
22 Purchase of Truck	35,000.00	67,786.90	70,000.00	43,264.00	44,995.00	58,493.00	60,833.00	
23 Purchase Forklift		51,000.00						
24 Meter Test Stand			75,000.00					
25 Portable Emergency Generator			55,000.00					
26 Future Projects								2,530,638.00
<b>VCWD Projected Capital Improvement Totals</b>	<b>\$ 13,980,000.00</b>	<b>\$ 10,940,830.29</b>	<b>\$ 10,500,000.00</b>	<b>\$ 4,315,584.00</b>	<b>\$ 3,222,736.00</b>	<b>\$ 2,251,976.00</b>	<b>\$ 2,342,057.00</b>	<b>\$ 2,530,638.00</b>

*\*Projected Capital Improvement Project Costs contingent upon a new cost of service study for the next five years starting with FY2023*



**VALLEY COUNTY WATER DISTRICT**  
**Finance & Capital Improvements Committee**  
**Wednesday, June 8, 2022**

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**AGENDA ITEM:**

**C2**

**PRESENTATION / DISCUSSION**

**Discuss the DRAFT 2022/2023 General Operating Budget**

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FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT

<b>BUDGET SUMMARY</b> <i>*Based on 6,650 AF &amp; Pro-Rated</i>	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>REVENUE</b>					
Water Sales & Service*	10,768,320	9,740,752.11	90%	11,114,543	3%
Non-Operating Revenue	454,739	293,805.92	65%	314,739	-31%
<b>Total Revenue</b>	<b>11,223,059</b>	<b>10,034,558.03</b>	<b>89%</b>	<b>11,429,282</b>	<b>2%</b>
<b>EXPENSE</b>					
Salaries	2,307,578	2,428,307	105%	2,495,634	8%
Benefits	1,849,325	1,675,215	91%	1,926,922	4%
Energy	547,500	798,770.09	146%	624,750	14%
System Maintenance	3,331,400	3,120,153.33	94%	3,468,062	4%
Service & Supply	1,412,100	1,203,184.26	85%	1,475,600	4%
Bond - Debt Service	1,500,000	1,406,433.20	94%	1,400,000	-7%
<b>Total Expense</b>	<b>10,947,903</b>	<b>10,632,062.84</b>	<b>97%</b>	<b>11,390,969</b>	<b>4%</b>
<b>NET ASSETS FROM OPERATIONS</b>	<b>275,156</b>	<b>(597,504.81)</b>	<b>-217%</b>	<b>38,313</b>	<b>-86%</b>
<b>REVENUE - CAPITAL IMPROVEMENT FUNDING</b>					
Water System Access Fee	10,000	6,893.10	69%	6,800	-32%
<b>Total Revenue - Capital Improvement Funding</b>	<b>10,000</b>	<b>6,893.10</b>	<b>69%</b>	<b>6,800</b>	<b>-32%</b>
<b>AVAILABLE FOR CAPITAL IMPROVEMENTS</b>	<b>285,156</b>	<b>(590,611.71)</b>	<b>-207%</b>	<b>45,113</b>	<b>-84%</b>

**FISCAL YEAR 2022-2023**  
**GENERAL OPERATING BUDGET DRAFT**

REVENUE	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>WATER SALES AND SERVICE</u></b>					
411-0100 Miscellaneous Water Revenue	5,000	16,435.91	329%	5,000	0%
411-0200 Water Conservation Fee	200	-	0%	200	0%
413-0100 Water - Consumption Charge	6,022,362	5,376,542.61	89%	6,391,366	6%
413-0110 Water - Ready to Serve Charge	4,498,513	4,123,841.30	92%	4,485,695	0%
413-0130 Construction Meter Use Charge	40,000	69,020.13	173%	54,482	36%
423-0200 Delinquent Account -Second Notice Fee	30,780	26,274.00	85%	25,900	-16%
423-0210 Delinquent Account - Final Notice Fee	-	-	0%	30,000	0%
423-0220 Delinquent Account - Turn Off/On Fee	-	175.00	0%	8,000	0%
423-0240 Returned Check Fee	1,920	1,560.00	81%	1,680	-13%
423-0250 Cut Lock Fees	40	400.00	1000%	40	0%
423-0260 Meter Tampering Fees	-	1,487.30	1487%	-	0%
423-0270 Unauthorized Usage Fee	100	1,400.00	1400%	100	0%
423-0300 Utility Account Set-Up Fee	46,345	53,665.00	116%	52,260	13%
423-0310 Account History Request Fee	180	120.00	67%	120	-33%
423-0320 Meter Test Fee	-	-	0%	-	0%
423-0330 Uncollectible Account Recovery	100	-	0%	100	0%
434-0400 Backflow Monitoring Fee	9,780	8,130.00	83%	8,100	-17%
434-0410 Fire Flow Test Fee	7,500	13,780.00	184%	8,000	7%
444-0510 Maine Street GAC Administration Recovery	2,500	2,778.11	111%	2,500	0%
444-0515 Maine Street GAC Reimbursements	15,000	19,226.66	128%	15,000	0%
444-0520 CO Nixon GAC Administration Recovery	3,000	3,018.09	101%	3,000	0%
444-0525 CO Nixon GAC Reimbursements	85,000	22,898.00	27%	23,000	-73%
<b>Total Water Sales and Service Revenue</b>	10,768,320	9,740,752.11	90%	11,114,543	3%
<b><u>NON-OPERATING REVENUE</u></b>					
451-0600 Interest Revenue	70,000	28,963.71	41%	50,000	-29%
451-0610 Unrealized Gain/Loss on Investment	-	-	0%	-	0%
451-0700 LA County Property Tax	350,000	237,458.16	68%	240,000	-31%
451-0800 Redevelopment Property Tax	10,000	-	0%	-	-100%
451-0900 Miscellaneous Revenue	24,739	27,384.05	111%	24,739	0%
451-0910 Gain on Sale of Assets	-	-	0%	-	0%
<b>Total Non-Operating Revenue</b>	454,739	293,805.92	65%	314,739	-31%
<b>TOTAL REVENUE</b>	<b>\$ 11,223,059</b>	<b>\$ 10,034,558.03</b>	<b>89%</b>	<b>\$ 11,429,282</b>	<b>2%</b>

**FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT**

EXPENSE - SALARIES	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>EMPLOYEE SALARY EXPENSE</u></b>					
511-1000 Certification Differential	20,400	26,500.00	130%	30,000	47%
511-1020 Labor-Community Relations	1,000	3,098.85	310%	2,000	100%
511-1025 Operations Manager Car Allowance	-	-	0%	6,000	0%
511-1030 Labor-Management & Administration	724,500	766,716.94	106%	731,124	1%
511-1060 Labor-Continuing Ed & Training	2,000	13,621.37	681%	2,000	0%
512-1030 Labor - General Manager Contract	239,607	226,497.83	95%	250,000	4%
512-1040 General Manager Car Allowance	6,000	4,000.00	67%	9,000	50%
513-1070 Labor-Customer Service	67,275	87,328.37	130%	95,000	41%
513-1075 Labor-Meter Readers	155,250	127,997.78	82%	150,000	-3%
513-1080 Labor-Accounting Services	310,500	416,160.26	134%	400,000	29%
514-1010 Labor-Production & Pumping Maintenance	258,750	222,188.17	86%	275,000	6%
514-1011 Standby-Treatment & Production	5,000	32,410.63	648%	10,000	100%
514-1015 Labor-Maine Street GAC	3,000	4,654.20	155%	5,000	67%
514-1016 Labor-Clinton O. Nixon GAC	4,000	4,774.77	119%	4,000	0%
514-1020 Labor-Distribution & Service Maintenance	336,375	342,519.41	102%	350,000	4%
514-1021 Standby-Distribution System	45,000	53,005.19	118%	50,000	11%
514-1030 Labor-Water Quality & System Sampling	2,000	1,455.72	73%	2,000	0%
514-1031 Labor-Cross Connection	1,000	-	0%	-	-100%
514-1040 Labor - Utility Vehicles & Fleet Maintenance	-	660.12	0%	660	0%
514-1050 Labor - Operations Safety	-	1,117.16	0%	1,000	0%
<b>Total Employee Salary Expense</b>	2,181,657	2,334,706.77	107%	2,372,784	9%
<b><u>DIRECTOR STIPEND EXPENSE</u></b>					
516-1030 Director Stipend	125,921	93,600.00	74%	122,850	-2%
<b>Total Director Stipend Expense</b>	125,921	93,600.00	74%	122,850	-2%
<b>TOTAL EXPENSE - SALARIES</b>	<b>\$ 2,307,578</b>	<b>\$ 2,428,306.77</b>	<b>105%</b>	<b>\$ 2,495,634</b>	<b>8%</b>

**FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT**

EXPENSE - BENEFITS	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>GROUP INSURANCE EXPENSE</u></b>					
521-1100 Employee Health Insurance Premium	418,036	499,807.30	120%	450,000	8%
521-1110 Employee Dental Insurance Premium	40,539	38,523.03	95%	42,566	5%
521-1120 Employee Self-Insured Dental Reimbursements	4,000	5,235.18	131%	4,200	5%
521-1130 Employee Vision Insurance Premium	7,000	6,384.87	91%	7,350	5%
521-1140 Employee Disability Insurance Premium	15,000	13,600.02	91%	15,750	5%
521-1150 Employee Life Insurance Premium	3,500	3,724.80	106%	3,675	5%
521-1160 Employee Employee Assistance Program	800	653.31	82%	840	5%
521-1170 Retiree Benefit Premiums	135,000	149,351.47	111%	141,750	5%
526-1100 Director Health Insurance Premium	75,000	90,722.93	121%	78,750	5%
526-1110 Director Dental Insurance Premium	7,000	7,975.66	114%	7,350	5%
526-1120 Director Self-Insured Dental Reimbursements	1,800	-	0%	1,890	5%
526-1130 Director Vision Insurance Premium	1,500	1,279.30	85%	1,575	5%
526-1150 Director Life Insurance Premium	275	175.50	64%	289	5%
526-1160 Director Employee Assistance Program	150	130.90	87%	158	5%
<b>Total Group Insurance Expense</b>	709,600	817,564.27	115%	756,142	7%
<b><u>RETIREMENT PLAN EXPENSE</u></b>					
521-1200 CalPERS Retirement Contributions	595,125	663,092.28	111%	600,000	1%
521-1210 Employee FICA Contributions	134,550	144,129.29	107%	141,278	5%
521-1220 Employee Medicare Contributions	31,050	34,416.34	111%	32,603	5%
521-1230 OPEB Contributions	350,000	-	0%	367,500	5%
526-1210 Director FICA Contributions	6,500	6,407.70	99%	6,825	5%
526-1220 Director Medicare Contributions	1,500	1,498.80	100%	1,575	5%
<b>Total Retirement Plan Expense</b>	1,118,725	849,544.41	76%	1,149,780	3%
<b><u>OTHER BENEFIT EXPENSE</u></b>					
521-1300 Uniforms	15,000	6,433.58	43%	15,000	0%
521-1310 General Benefit Fund	6,000	1,672.93	28%	6,000	0%
<b>Total Other Benefit Expense</b>	21,000	8,106.51	39%	21,000	0%
<b>TOTAL EXPENSE - BENEFITS</b>	<b>\$ 1,849,325</b>	<b>\$ 1,675,215.19</b>	<b>91%</b>	<b>\$ 1,926,922</b>	<b>4%</b>

FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT

EXPENSE - ENERGY	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>PUMPING ENERGY EXPENSE</u></b>					
534-1500 Pumping-Electric	520,000	772,151.60	148%	600,000	15%
<i><b>Total Pumping Energy Expense</b></i>	520,000	772,151.60	148%	600,000	15%
<b><u>UTILITIES ENERGY EXPENSE</u></b>					
533-1400 Utilities-Administration Office	12,000	14,263.19	119%	14,000	17%
534-1420 Utilities-Plants	5,000	11,781.88	236%	10,000	100%
534-1430 Utilities-Operations Office	10,500	573.42	5%	750	-93%
<i><b>Total Utilities Energy Expense</b></i>	27,500	26,618.49	97%	24,750	-10%
<b>TOTAL EXPENSE - ENERGY</b>	<b>\$ 547,500</b>	<b>\$ 798,770.09</b>	<b>146%</b>	<b>\$ 624,750</b>	<b>14%</b>

**FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT**

EXPENSE - SYSTEM & MAINTENANCE	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>FACILITY MAINTENANCE EXPENSE</u></b>					
544-1600 Production & Pumping Maintenance	90,000	102,442.51	114%	94,500	5%
544-1610 Security	5,000	2,070.61	41%	5,000	0%
544-1700 Distribution & Service Maintenance	175,000	243,957.88	139%	225,000	29%
544-1710 Paving & Concrete Maintenance	50,000	81,473.60	163%	70,000	40%
544-1715 Permits & Assessments	15,000	41,582.89	277%	20,000	33%
544-1720 Underground Service Alert	3,000	3,313.23	110%	3,000	0%
544-1730 Inventory Adjustment	500	-	0%	500	0%
<b>Total Facility Maintenance Expense</b>	338,500	474,840.72	140%	418,000	23%
<b><u>WATER MAINTENANCE EXPENSE</u></b>					
544-1615 Maine St. GAC Treatment Facility	15,000	11,467.00	76%	20,000	33%
544-1625 Clinton O. Nixon GAC Treatment Facility	85,000	19,994.16	24%	50,000	-41%
544-1830 Water Quality & System Sampling	30,000	36,293.91	121%	35,000	17%
544-1831 Cross Connection	-	-	0%	-	0%
544-1840 Consumer Confidence Report (Newsletter)	20,000	275.00	1%	20,000	0%
544-1900 MWD Connection Fee	900	942.72	105%	1,232	37%
544-1901 CIC Connection Fee	20,000	18,191.70	91%	21,830	9%
544-1910 MWD Purchased Water	-	-	0%	-	0%
544-1911 Covina Irrigating Purchased Water	-	-	0%	-	0%
544-2000 Watermaster Admin & In-Lieu Assessment	168,750	107,880.00	64%	166,250	-1%
544-2010 Watermaster Replacement Water Assessment	-	-	0%	-	0%
544-2015 Watermaster Resource Development Assessment	1,181,250	755,160.00	64%	1,163,750	-1%
544-2020 Leased Water Rights	1,400,000	1,623,600.00	116%	1,500,000	7%
544-2030 Cyclic Storage (In Excess of Replacement Water)	-	-	0%	-	0%
544-2040 WQA Assessment	72,000	71,508.12	99%	72,000	0%
<b>Total Water Maintenance Expense</b>	2,992,900	2,645,312.61	88%	3,050,062	2%
<b>TOTAL EXPENSE - SYSTEM MAINTENANCE</b>	<b>\$ 3,331,400</b>	<b>\$ 3,120,153.33</b>	<b>94%</b>	<b>\$ 3,468,062</b>	<b>4%</b>

**FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT**

EXPENSE - SERVICE & SUPPLY	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>ADMINISTRATION &amp; GENERAL EXPENSE</u></b>					
551-2200 Engineering	125,000	130,682.80	105%	125,000	0%
551-2220 Consultant Contracts	240,000	218,536.17	91%	250,000	4%
551-2300 Liability & Property Insurance	80,000	-	0%	80,000	0%
551-2310 Workers Compensation Insurance	30,000	21,880.63	73%	30,000	0%
551-2400 Community Relations	5,000	2,779.00	56%	5,000	0%
551-2410 Water Conservation Programs	50,000	12,412.34	25%	50,000	0%
551-2415 PayNearMe Fee	50,000	296.51	0%	-	-100%
551-2420 Affordable Rate Program	50,000	43,450.00	87%	60,000	20%
551-2500 Community Notifications	30,000	26,226.18	87%	28,000	-7%
551-2600 Computer Hardware Services (IT)	75,000	59,763.55	80%	65,000	-13%
551-2601 Computer Software Maintenance	120,000	177,113.52	148%	125,000	4%
551-2610 Computer Equipment Purchase	25,000	29,620.97	118%	30,000	20%

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FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT

EXPENSE - SERVICE & SUPPLY	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
551-2660 General Postage	4,000	2,265.93	57%	4,000	0%
551-2830 Personnel & Administration	10,000	3,390.77	34%	5,000	-50%
551-2840 District Memberships & Dues	35,000	35,508.14	101%	35,000	0%
551-2850 Property Tax Administration Fee	3,500	3,566.00	102%	3,500	0%
551-2860 Bank Account Fees	9,000	3,527.82	39%	9,000	0%
552-2210 Legal	60,000	62,627.21	104%	60,000	0%
552-2211 Litigation	-	-	0%	-	0%
552-2230 Auditing Fee	18,000	1,850.00	10%	18,000	0%
552-2500 Continuing Education & Training	12,000	5,140.00	43%	10,000	-17%
552-2520 General Manager Travel & Meetings	2,000	60.00	3%	7,500	275%
552-2530 Administration Travel & Meetings	1,000	911.75	91%	2,000	100%
552-2620 Administration Office Equipment	5,000	1,285.97	26%	2,000	-60%
552-2621 Administration Equipment Repair	3,000	1,380.06	46%	2,000	-33%
552-2630 Administration Communication	18,000	21,923.21	122%	22,000	22%
552-2640 Administration Office Supplies	12,000	8,580.22	72%	9,000	-25%
552-2650 Administration Office Maintenance	20,000	15,909.74	80%	16,000	-20%
553-2100 Utility Billing Printing	22,000	26,135.51	119%	25,000	14%
553-2110 Utility Billing Postage	37,000	44,042.15	119%	45,000	22%
553-2115 Electronic & Online Billing Service Fees	50,000	25,026.18	50%	30,000	-40%
553-2120 Cash Drawers Over & Short	100	7.86	8%	100	0%
553-2130 Uncollectible Account Write-Offs	2,000	348.10	17%	1,000	-50%
556-2690 Election Expense	-	-	0%	75,000	0%
<b>Total Administration &amp; General Expense</b>	<b>1,203,600</b>	<b>986,248.29</b>	<b>82%</b>	<b>1,229,100</b>	<b>2%</b>

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FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT

EXPENSE - SERVICE & SUPPLY	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>OPERATIONS OFFICE &amp; EQUIPMENT EXPENSE</u></b>					
554-1910 Operations Safety	10,000	7,211.72	72%	15,000	50%
554-1920 Small Tools Purchase	10,000	9,922.21	99%	10,000	0%
554-2250 SWRCB Fees	28,000	35,057.08	125%	30,000	7%
554-2510 Operator Certification Fees	2,000	1,070.00	54%	2,000	0%
554-2540 Operations Travel & Meetings	1,000	3,910.89	391%	2,000	100%
554-2620 Operations Equipment Purchase	5,000	5,731.60	115%	5,000	0%
554-2621 Operations Equipment Repairs	1,000	1,583.28	158%	1,000	0%
554-2630 Operations Communications	40,000	55,110.05	138%	50,000	25%
554-2640 Operations Office Supplies	10,000	4,734.69	47%	7,500	-25%
554-2650 Operations Office Maintenance	8,000	12,514.29	156%	8,000	0%
554-2710 Utility & Fleet Vehicle Maintenance	20,000	33,885.43	169%	35,000	75%
554-2720 Gasoline	25,000	34,299.17	137%	35,000	40%
554-2730 Heavy Machinery Maintenance	16,000	-	0%	10,000	-38%
554-2740 Diesel Fuel	4,500	7,617.78	169%	8,000	78%
<i><b>Total Operations Office &amp; Equipment Expense</b></i>	180,500	212,648.19	118%	218,500	21%
<b><u>DIRECTOR EXPENSE</u></b>					
556-2520 Director Travel & Meetings	25,000	7,369.20	29%	25,000	0%
556-2640 Director Office Supplies	2,000	484.58	24%	2,000	0%
556-2680 Director Board Meetings	1,000	-	0%	1,000	0%
<i><b>Total Director Expense</b></i>	28,000	7,853.78	28%	28,000	0%
<b>TOTAL EXPENSE - SERVICE &amp; SUPPLY</b>	<b>\$ 1,412,100</b>	<b>\$ 1,206,750.26</b>	<b>85%</b>	<b>\$ 1,475,600</b>	<b>4%</b>

FISCAL YEAR 2022-2023  
GENERAL OPERATING BUDGET DRAFT

BOND - DEBT SERVICE	FISCAL YEAR 2021-2022			BUDGET YEAR 2022-2023	
	ADOPTED BUDGET	YTD (05/22 - 90%)	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>Bond Series 2018A</u></b>					
551-2900 Debt Service	1,500,000	1,406,433.20	94%	1,400,000	-7%