

1. 2023 0724 FA Board Agenda

Documents:

[2023 0724 VCWD FA AGENDA.PDF](#)

2. 2023 0724 FA Board Agenda Packet

Documents:

[2023 0724 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
5121 LANTE STREET, BALDWIN PARK, CALIFORNIA  
MONDAY, JULY 24, 2023 AT 5:30 P.M.**

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**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Javier E. Vargas
- ❖ Vice Chair Jazmin Leos
- ❖ Director Ralph Galvan
- ❖ Director David Muse
- ❖ Director Lenet Pacheco

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, February 27, 2023

**6. CONSENT CALENDAR**

- A.** Approval of Checks and Invoice Register
  - i.** Checks drawn on SCE Federal Credit Union – Operating Account
  - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 33

**7. ADJOURNMENT**

**CHAIR JAVIER VARGAS PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, July 24, 2023**

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**AGENDA ITEM:**

<b>1</b>
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**CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, July 24, 2023**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

- ❖ Chairman          Javier E. Vargas
- ❖ Vice Chairman    Jazmin Leos
- ❖ Director          Ralph Galvan
- ❖ Director          David L. Muse
- ❖ Director          Lenet Pacheco

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**District Employees:**

**Present:**

**Absent:**

- ❖ Secretary/ Executive Director    José Martinez

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**Others Present:**

❖ \_\_\_\_\_

❖ \_\_\_\_\_

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❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, July 24, 2023**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, FEBRUARY 27, 2023

1. CALL TO ORDER

A meeting of the Board of Directors of the Valley County Water District (“District”) Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 5121 Lante Street, City of Baldwin Park, County of Los Angeles, State of California, within said District on Monday, February 27, 2023, at 5:30 pm by Chair Vargas.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Javier E. Vargas
- Director David L. Muse
- Director Lenet Pacheco

❖ MEMBERS ABSENT:

- Vice Chair Jazmin Lopez
- Director Ralph Galvan

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- General Counsel – Keith Lemieux
- Operations & Maintenance Manager – Patrick Pooler
- Water Resources Manager- Tara Robinson
- Executive Assistant/Board Liaison – Colleen Malaiba

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Muse
- Motion to adopt the agenda as presented carried (3-0-0)

Board Action	Galvan	Muse	Pacheco	Leos	Vargas
Carried	Absent	Yes	Yes	Absent	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

*A. Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, January 23, 2023*

- Motion made by Director Pacheco to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, January 23, 2023
- Motion to approve seconded by Director Muse

*Minutes for the Meeting of the Board of Directors  
 for the Valley County Water District Financing Authority  
 Monday, January 23, 2023*

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, January 23, 2023 carried (3-0-0)

Board Action	Galvan	Muse	Pacheco	Leos	Vargas
Carried	Absent	Yes	Yes	Absent	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 32*
  - Motion made by Director Pacheco to approve consent calendar as presented
  - Motion to approve seconded by Director Muse
  - Motion to approve consent calendar as presented carried (3-0-0)

Board Action	Galvan	Muse	Pacheco	Leos	Vargas
Carried	Absent	Yes	Yes	Absent	Yes

7. ADJOURNMENT

- Chair Vargas asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:33pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, July 24, 2023**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 02/24/23 thru 06/30/23 373,535.03

**TOTAL TRANSFER OF FUNDS REQUIRED: \$ 373,535.03**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 33 373,535.03

**TOTAL TRANSFER OF FUNDS PROCESSED: \$ 373,535.03**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Muse Director Pacheco Vice President Leos President Vargas

**Motion to Approve:** CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, July 24, 2023

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 02/24/23 - 06/30/23

PROJECT 628 - NEW HEADQUARTERS

VENDOR: APPLE VALLEY COMMUNICATIONS

5/26/23 HQ SECURITY DEVICES

11,140.77

SUB-TOTAL 11,140.77

VENDOR: GM BUSINESS INTERIORS

6/21/23 HQ GUEST CHAIRS (18)

6,166.43

SUB-TOTAL 6,166.43

VENDOR: STOLO CABINETS INC

6/20/23 HQ LOCK & KEYS

2,414.00

SUB-TOTAL 2,414.00

VENDOR: TELACU CONSTRUCTION

4/28/23 HQ CONSTRUCTION

41,664.82

6/12/23 HQ CONSTRUCTION

32,842.51

6/30/23 HQ CONSTRUCTION

31,228.46

SUB-TOTAL 105,735.79

VENDOR: WLC ARCHITECTS

6/30/23 HQ DESIGN DEVELOPMENT

2,000.00

6/30/23 HQ DESIGN DEVELOPMENT

57,776.11

SUB-TOTAL 59,776.11

PROJECT 628 TOTAL 185,233.10

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: CITY OF BALDWIN PARK

4/18/23 DESIGN REVIEW APPLICATION FEE

428.00

SUB-TOTAL 428.00

VENDOR: WLC ARCHITECTS

3/03/23 HQ GARDEN EXPANSION PHASE II

17,500.00

4/05/23 HQ GARDEN EXPANSION PHASE II

17,500.00

5/02/23 HQ GARDEN EXPANSION PHASE II

2,900.00

6/30/23 HQ GARDEN EXPANSION PHASE II

15,000.00

SUB-TOTAL 52,900.00

PROJECT 744 TOTAL 53,328.00

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

3/20/23 LANTE RESERVOIR REHAB ENGINEERING

191.00

4/17/23 LANTE RESERVOIR REHAB ENGINEERING

191.00

SUB-TOTAL 382.00

PROJECT 776 TOTAL 382.00

PROJECT - NIXON WEST WELL REHABILITATION

VENDOR: TRI-COUNTY PUMP COMPANY

6/20/23 NIXON WEST WELL REHABILITATION

134,591.93

SUB-TOTAL 134,591.93

GRAND TOTAL: \$ 373,535.03

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, July 24, 2023**

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**AGENDA ITEM:** 7 **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_