

1. 2021 0726 VCWD FA Agenda

Documents:

[2021 0726 VCWD FA AGENDA.PDF](#)

2. 2021 0726 VCWD FA Agenda Packet

Documents:

[2021 0726 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA
MONDAY, JULY 26, 2021 AT 5:30 P.M.**

TELECONFERENCE ACCESS

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.

Webex: www.webex.com

Meeting Number: 126 944 0220

Password: 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m8ea7f4e45ff94eeaff4792132f5ceef2>

Join by Phone

Phone Number: (415) 655-0001

Access Code: 126 944 0220

Password: 11213

1. CALL TO ORDER

- ❖ Pledge of Allegiance

2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS

- ❖ Chair David Muse
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

3. ADOPTION OF AGENDA

- ❖ This item indicates action anticipated by the Board of Directors.

4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

5. APPROVAL OF MINUTES

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 14, 2021

6. CONSENT CALENDAR

- A.** Approval of Checks and Invoice Register
 - i.** Checks drawn on SCE Federal Credit Union – Operating Account
 - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
 - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 19

7. ADJOURNMENT

CHAIR DAVID MUSE PRESIDING

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM:

1

CALL TO ORDER

Meeting Called to Order At: _____

Meeting Chaired By: _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM:

2

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND
DISTRICT EMPLOYEES**

Members of the Board of Directors:

Present:

Absent:

❖ Chairman David L. Muse

❖ Vice Chairman Jazmin Lopez

❖ Director Ralph Galvan

❖ Director Lenet Pacheco

❖ Director Javier E. Vargas

District Employees:

Present:

Absent:

❖ Secretary/ Executive Director José Martinez

Others Present:

❖ _____

❖ _____

❖ _____

❖ _____

❖ _____

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 Regular Meeting of the Board of Directors
 Monday, July 26, 2021**

AGENDA ITEM: **3** **ADOPTION OF AGENDA**

❖ This item indicates action anticipated by the Board of Directors.

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
 Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
 Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM: **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

MEMBERS OF THE PUBLIC:

COMMENTS:

❖ _____

❖ _____

❖ _____

❖ _____

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM:

5

 APPROVAL OF MINUTES

A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority
Monday, June 14, 2021
Two (2) Pages

Motion to Approve: _____

Motion Seconded By: _____

Discussion/Changes: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS
 MONDAY, JUNE 14, 2021

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, June 14, 2021 at 5:30 pm by Chair Muse.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- Vice Chair Jazmin Lopez – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ MEMBERS ABSENT:

- President David L. Muse – *notified the District that she would not be able to attend the meeting*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Keith Lemieux – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Director Pacheco to adopt the agenda as presented
- Motion to adopt seconded by Director Galvan
- Motion to adopt the agenda as presented carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Absent

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, April 26, 2021*

- Motion made by Director Vargas to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, April 26, 2021
- Motion to approve seconded by Director Pacheco

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, April 26, 2021 carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Absent

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 18*
 - Motion made by Director Pacheco to approve consent calendar as presented
 - Motion to approve seconded by Director Vargas
 - Motion to approve consent calendar as presented carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Yes	Yes	Yes	Absent

C. ADJOURNMENT

- Vice Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:36 pm

SIGNED:

ATTEST:

 Chair of the Board of Directors
 (SEAL)

 Secretary of the Board of Directors

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM:

6

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.

A. APPROVAL OF CHECKS AND INVOICE REGISTER

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

- 1 Summary of Prepaid VCWD Accounts Payable 06/10/21 thru 07/19/21 1,032,246.85

TOTAL TRANSFER OF FUNDS REQUIRED: \$ 1,032,246.85

B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 19 1,032,246.85

TOTAL TRANSFER OF FUNDS PROCESSED: \$ 1,032,246.85

Motion to Approve: _____

Motion Seconded By: _____

Vote of Members: _____ / _____ / _____
Yes No Abstain

Roll Call Vote: _____ / _____ / _____ / _____ / _____
Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

Motion to Approve: CARRIED / FAILED

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, July 26, 2021

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 01/31/21, 02/28/21, 03/31/21, 05/31/21, 06/10/21 - 07/19/21

PROJECT 628 - NEW HEADQUARTERS

VENDOR: N/A

1/31/21 INVENTORY SUPPLY COSTS	713.96
SUB-TOTAL	<u>713.96</u>

VENDOR: TELACU CONSTRUCTION

6/30/21 HQ CONSTRUCTION	633,835.04
SUB-TOTAL	<u>633,835.04</u>

VENDOR: WLC ARCHITECTS

6/23/21 HQ DESIGN DEVELOPMENT	6,375.00
6/30/21 HQ DESIGN DEVELOPMENT	6,375.00
SUB-TOTAL	<u>12,750.00</u>

PROJECT 628 TOTAL	<u><u>647,299.00</u></u>
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PROJECT 632 - NIXON BOOSTER PUMP STATION

VENDOR: PACIFIC HYDROTECH CORP

6/22/21 NIXON BOOSTER PUMP STATION	217,431.25
SUB-TOTAL	<u>217,431.25</u>

PROJECT 632 TOTAL	<u><u>217,431.25</u></u>
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PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: CIVILTEC ENGINEERING

6/22/21 MAINE BOOSTER PUMP ENGINEER	200.00
SUB-TOTAL	<u>200.00</u>

PROJECT 633 TOTAL	<u><u>200.00</u></u>
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PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

6/22/21 DESIGN SERVICES 2019 CIP	415.50
6/22/21 DESIGN SERVICES 2019 CIP	2,515.00
SUB-TOTAL	<u>2,930.50</u>

PROJECT 642 TOTAL	<u><u>2,930.50</u></u>
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PROJECT 673 - MORADA RESERVOIR REHAB

VENDOR: N/A

6/21/21 EMPLOYEE LABOR COSTS	126.63
SUB-TOTAL	<u>126.63</u>

PROJECT 673 TOTAL	<u><u>126.63</u></u>
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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors
Monday, July 26, 2021

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 01/31/21, 02/28/21, 03/31/21, 05/31/21, 06/10/21 - 07/19/21

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

3/31/21 INVENTORY SUPPLY COSTS	72,434.85
5/31/21 INVENTORY SUPPLY COSTS	<u>527.51</u>
SUB-TOTAL	72,962.36

VENDOR: N/A

6/21/21 EMPLOYEE LABOR COSTS	928.62
7/05/21 EMPLOYEE LABOR COSTS	1,485.46
7/19/21 EMPLOYEE LABOR COSTS	<u>2,337.42</u>
SUB-TOTAL	4,751.50

VENDOR: CIVILTEC ENGINEERING INC

6/22/21 ARDILLA MAIN REPLACEMENT	720.00
6/30/21 ARDILLA MAIN REPLACEMENT	<u>550.00</u>
SUB-TOTAL	1,270.00

PROJECT 674 TOTAL 78,983.86

PROJECT 676 - ARROW MAIN REPLACEMENT

VENDOR: N/A

2/28/21 INVENTORY SUPPLY COSTS	2,678.11
3/31/21 INVENTORY SUPPLY COSTS	<u>7,008.72</u>
SUB-TOTAL	9,686.83

VENDOR: TE ROBERTS INC

6/22/21 ARROW MAIN REPLACEMENT CONSTRUCTION	<u>56,074.50</u>
SUB-TOTAL	56,074.50

PROJECT 676 TOTAL 65,761.33

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: N/A

5/31/21 INVENTORY SUPPLY COSTS	<u>701.27</u>
SUB-TOTAL	701.27

VENDOR: STETSON ENGINEERS INC

6/30/21 MAINE RESERVIOR REHAB	<u>18,813.01</u>
SUB-TOTAL	18,813.01

PROJECT 716 TOTAL 19,514.28

GRAND TOTAL: \$ 1,032,246.85

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY
Regular Meeting of the Board of Directors
Monday, July 26, 2021

AGENDA ITEM: **7** **ADJOURNMENT**

Adjourned in Memory of: _____

Meeting Adjourned At: _____