

1. 2021 0913 VCWD FA Agenda

Documents:

[2021 0913 VCWD FA AGENDA.PDF](#)

2. 2021 0913 VCWD FA Agenda Packet

Documents:

[2021 0913 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA  
MONDAY, SEPTEMBER 13, 2021 AT 5:30 P.M.**

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**TELECONFERENCE ACCESS**

*Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.*

**Webex:** www.webex.com

**Meeting Number:** 2559 222 1731

**Password:** 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m607224bd549f4c7ec81ecdd1900f5dc0>

**Join by Phone**

**Phone Number:** (415) 655-0001

**Access Code:** 2559 222 1731

**Password:** 11213

**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair David Muse
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 26, 2021

**6. CONSENT CALENDAR**

- A.** Approval of Checks and Invoice Register
  - i.** Checks drawn on SCE Federal Credit Union – Operating Account
  - ii.** Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i.** Valley County Water District Financing Authority Acquisition Fund Requisition No. 20

**7. ADJOURNMENT**

**CHAIR DAVID MUSE PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 13, 2021**

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**AGENDA ITEM:**

<b>1</b>
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**CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, August 13, 2021**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

❖ Chairman	David L. Muse	_____	_____
❖ Vice Chairman	Jazmin Lopez	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

**District Employees:**

**Present:**

**Absent:**

❖ Secretary/ Executive Director	José Martinez	_____	_____
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**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 13, 2021**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, JULY 26, 2021

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Monday, July 26, 2021 at 5:32 pm by Chair Muse.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President David L. Muse – *via teleconference*
- Vice Chair Jazmin Lopez – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Lenet Pacheco – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Martin Koczanowicz –*via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Vice Chair Lopez to adopt the agenda as presented
- Motion to adopt seconded by Director Galvan
- Motion to adopt the agenda as presented carried (3-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Absent	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 14, 2021*

- Motion made by President Muse to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, June 14, 2021
- Motion to approve seconded by Vice Chair Lopez

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, June 14, 2021 carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 19*
  - Motion made by Vice Chair Lopez to approve consent calendar as presented
  - Motion to approve seconded by Director Galvan
  - Motion to approve consent calendar as presented carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Yes	Yes	Absent

C. ADJOURNMENT

- Chair Muse asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:37 pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 13, 2021**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 06/30/21, 07/20/21 thru 09/09/21 1,115,739.80

**TOTAL TRANSFER OF FUNDS REQUIRED:                   \$   1,115,739.80**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 20 1,115,739.80

**TOTAL TRANSFER OF FUNDS PROCESSED:                   \$   1,115,739.80**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:**    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Yes                                    No                                    Abstain

**Roll Call Vote:**        \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Director Galvan                    Director Pacheco                    Director Vargas                    Vice President Lopez                    President Muse

**Motion to Approve:**    CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors  
Monday, September 13, 2021

REVENUE BONDS, SERIES 2018A  
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE  
DATES: 06/30/21, 07/20/21 - 09/09/21

PROJECT 628 - NEW HEADQUARTERS

VENDOR: TELACU CONSTRUCTION

8/18/21 HQ CONSTRUCTION	184,724.43
9/08/21 HQ CONSTRUCTION	340,805.80
SUB-TOTAL	<u>525,530.23</u>

VENDOR: WLC ARCHITECTS

8/04/21 HQ DESIGN DEVELOPMENT	6,375.00
9/08/21 HQ DESIGN DEVELOPMENT	6,375.00
SUB-TOTAL	<u>12,750.00</u>

PROJECT 628 TOTAL	<u><u>538,280.23</u></u>
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PROJECT 633 - MAINE BOOSTER PUMP STATION

VENDOR: RC FOSTER CORPORATION

9/09/21 MAINE BOOSTER PUMP STATION	16,161.32
SUB-TOTAL	<u>16,161.32</u>

PROJECT 633 TOTAL	<u><u>16,161.32</u></u>
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PROJECT 642 - CIP 18/19 MAIN REPLACEMENT

VENDOR: CIVILTEC ENGINEERING INC

9/09/21 DESIGN SERVICES 2019 CIP	630.00
SUB-TOTAL	<u>630.00</u>

PROJECT 642 TOTAL	<u><u>630.00</u></u>
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PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

8/02/21 EMPLOYEE LABOR COSTS	1,310.70
8/16/21 EMPLOYEE LABOR COSTS	830.11
SUB-TOTAL	<u>2,140.81</u>

VENDOR: CIVILTEC ENGINEERING INC

8/19/21 ARDILLA MAIN REPLACEMENT	1,665.00
9/09/21 ARDILLA MAIN REPLACEMENT	110.00
SUB-TOTAL	<u>1,775.00</u>

VENDOR: E&R CONSTRUCTION INC

8/19/21 ARDILLA MAIN REPLACEMENT	20,047.50
SUB-TOTAL	<u>20,047.50</u>

PROJECT 674 TOTAL	<u><u>23,963.31</u></u>
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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors  
Monday, September 13, 2021

REVENUE BONDS, SERIES 2018A  
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE  
DATES: 06/30/21, 07/20/21 - 09/09/21

PROJECT 716 - MAINE RESERVIOR REHAB

VENDOR: STETSON ENGINEERS INC

6/30/21 MAINE RESERVIOR REHAB	5,076.57
9/09/21 MAINE RESERVIOR REHAB	33,030.87
SUB-TOTAL	<u>38,107.44</u>

VENDOR: ADVANCE INDUSTRIAL SERVICES

6/30/21 MAINE RESERVIOR REHAB	32,625.00
6/30/21 MAINE RESERVIOR REHAB	47,502.00
6/30/21 MAINE RESERVIOR REHAB	231,183.00
6/30/21 MAINE RESERVIOR REHAB	60,210.00
9/09/21 MAINE RESERVIOR REHAB	74,340.00
9/09/21 MAINE RESERVIOR REHAB	52,737.50
SUB-TOTAL	<u>498,597.50</u>

PROJECT 716 TOTAL	<u><u>536,704.94</u></u>
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GRAND TOTAL:	<u><u>\$ 1,115,739.80</u></u>
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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 13, 2021**

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**AGENDA ITEM:** **7** **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_