

1. 2022 0926 FA Board Agenda

Documents:

[2022 0926 VCWD FA AGENDA.PDF](#)

2. 2022 0926 FA Board Agenda Packet

Documents:

[2022 0926 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS**  
**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**MONDAY, SEPTEMBER 26, 2022 AT 5:30 P.M.**

**TELECONFERENCE ACCESS**

*Pursuant to AB 361 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.*

**Webex:** www.webex.com

**Meeting Number:** 2558 804 8453

**Password:** 11213

**Direct Meeting Link:**

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=mb85f3fa9c65b812325feb3d8d7825609>

**Join by Phone**

**Phone Number:** (415) 655-0001

**Access Code:** 2558 804 8453

**Password:** 11213

**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair Jazmin Lopez
- ❖ Vice Chair David Muse
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A.** Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, August 8, 2022

**6. CONSENT CALENDAR**

- A.** Approval of Checks and Invoice Register
  - i. Checks drawn on SCE Federal Credit Union – Operating Account
  - ii. Check registers
- B.** Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 28

**7. ADJOURNMENT**

**CHAIR JAZMIN LOPEZ PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS**  
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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:**

|          |
|----------|
| <b>1</b> |
|----------|

**CALL TO ORDER**

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Meeting Called to Order At: \_\_\_\_\_

Meeting Chaired By: \_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

|                 |                  |       |       |
|-----------------|------------------|-------|-------|
| ❖ Chairman      | Jazmin Lopez     | _____ | _____ |
| ❖ Vice Chairman | David L. Muse    | _____ | _____ |
| ❖ Director      | Ralph Galvan     | _____ | _____ |
| ❖ Director      | Lenet Pacheco    | _____ | _____ |
| ❖ Director      | Javier E. Vargas | _____ | _____ |

**District Employees:**

**Present:**

**Absent:**

|                                 |               |       |       |
|---------------------------------|---------------|-------|-------|
| ❖ Secretary/ Executive Director | José Martinez | _____ | _____ |
|---------------------------------|---------------|-------|-------|

**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

\_\_\_\_\_

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❖ \_\_\_\_\_

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❖ \_\_\_\_\_

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\_\_\_\_\_

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:** 5 **APPROVAL OF MINUTES**

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**A. Minutes for the Special Meeting of the Board of Directors of the Financing Authority**  
**Monday, August 8, 2022**  
**Two (2) Pages**

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Pacheco Director Vargas Vice President Muse President Lopez

**Motion to Approve:** CARRIED / FAILED



VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, AUGUST 8, 2022

1. CALL TO ORDER

A meeting of the Board of Directors of the Valley County Water District (“District”) Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, August 8, 2022, at 5:30pm by Chair Lopez.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President Jazmin Lopez
- Vice Chair David L. Muse
- Director Ralph Galvan
- Director Lenet Pacheco
- Director Javier E. Vargas

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez
- Treasurer- Jandy Macias
- General Counsel – Keith Lemieux
- Water Resources Manager- Tara Robinson
- Executive Assistant/Board Liaison – Colleen Malaiba
- Human Resources Coordinator – Priscilla Aceituno
- Customer Service Supervisor – Nadia Loukeh

3. ADOPTION OF THE AGENDA

- Motion made by Vice President Muse to adopt the agenda as presented
- Motion to adopt seconded by Director Pacheco
- Motion to adopt the agenda as presented carried (5-0-0)

| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
|--------------|--------|---------|--------|------|-------|
| Carried      | Yes    | Yes     | Yes    | Yes  | Yes   |

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022*

- Motion made by Director Galvan to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022
- Motion to approve seconded by Vice President Muse

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, June 27, 2022 carried (5-0-0)

|              |        |         |        |      |       |
|--------------|--------|---------|--------|------|-------|
| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
| Carried      | Yes    | Yes     | Yes    | Yes  | Yes   |

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 27*
  - Motion made by Director Galvan to approve consent calendar as presented
  - Motion to approve seconded by Vice President Muse
  - Motion to approve consent calendar as presented carried (5-0-0)

|              |        |         |        |      |       |
|--------------|--------|---------|--------|------|-------|
| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
| Carried      | Yes    | Yes     | Yes    | Yes  | Yes   |

7. ADJOURNMENT

- Chair Lopez asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:34pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 08/09/22 thru 09/22/22 956,947.73

**TOTAL TRANSFER OF FUNDS REQUIRED:                   \$     956,947.73**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 28 956,947.73

**TOTAL TRANSFER OF FUNDS PROCESSED:                   \$     956,947.73**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:**     \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
                                  Yes                  No                  Abstain

**Roll Call Vote:**       \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
                                  Director Galvan     Director Pacheco     Director Vargas     Vice President Muse     President Lopez

**Motion to Approve:**   CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors  
Monday, September 26, 2022

REVENUE BONDS, SERIES 2018A  
SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 08/09/22 - 09/22/22

PROJECT 628 - NEW HEADQUARTERS

VENDOR: SOUTHERN CALIFORNIA GAS CO

8/11/22 NEW HQ GAS METER INSTALLATION 4,628.26

SUB-TOTAL 4,628.26

VENDOR: TELACU CONSTRUCTION

9/19/22 HQ CONSTRUCTION 306,135.40

9/19/22 HQ CONSTRUCTION 366,000.64

SUB-TOTAL 672,136.04

VENDOR: WLC ARCHITECTS

9/07/22 HQ DESIGN DEVELOPMENT 6,375.00

SUB-TOTAL 6,375.00

PROJECT 628 TOTAL 683,139.30

PROJECT 678 - AZUSA CANYON MAIN REPLACEMENT

VENDOR: TE ROBERTS INC

6/30/22 AZUSA MAIN REPLACEMENT CONSTRUCTION 236,378.60

SUB-TOTAL 236,378.60

PROJECT 678 TOTAL 236,378.60

PROJECT 716 - MAINE RESERVOIR REHAB

VENDOR: STETSON ENGINEERS INC

9/02/22 MAINE RESERVOIR REHAB ENGINEERING 286.50

SUB-TOTAL 286.50

PROJECT 716 TOTAL 286.50

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: WLC ARCHITECTS

9/07/22 HQ GARDEN EXPANSION PHASE II 3,950.00

SUB-TOTAL 3,950.00

PROJECT 744 TOTAL 3,950.00

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: N/A

4/30/22 INVENTORY SUPPLY COSTS 19,758.02

SUB-TOTAL 19,758.02

PROJECT 775 TOTAL 19,758.02

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: N/A

5/31/22 INVENTORY SUPPLY COSTS 295.31

SUB-TOTAL 295.31

VENDOR: STETSON ENGINEERING

6/30/22 LANTE RESERVOIR REHAB ENGINEERING 3,724.50

9/06/22 LANTE RESERVOIR REHAB ENGINEERING 9,415.50

SUB-TOTAL 13,140.00

PROJECT 776 TOTAL 13,435.31

GRAND TOTAL: \$ 956,947.73

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, September 26, 2022**

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**AGENDA ITEM:** **7** **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_