

1. 2021 1213 FA Agenda

Documents:

[2021 1213 VCWD FA AGENDA.PDF](#)

2. 2021 1213 FA Agenda Packet

Documents:

[2021 1213 VCWD FA AGENDA PACKET.PDF](#)

**AGENDA for a MEETING OF THE BOARD OF DIRECTORS  
VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
14521 RAMONA BOULEVARD, BALDWIN PARK, CALIFORNIA  
MONDAY, DECEMBER 13, 2021 AT 5:30 P.M.**

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**TELECONFERENCE ACCESS**

*Pursuant to AB 361 issued by Governor Newsom in response to the COVID-19 outbreak as a precaution to protect staff, our constituents, and elected officials, the Valley County Water District will hold its Board meeting via teleconference or the most rapid means of communication available at the time.*

**Webex:** www.webex.com

**Meeting Number:** 126 944 0220

**Password:** 11213

<https://valleycountywaterdistrict.my.webex.com/valleycountywaterdistrict.my/j.php?MTID=m8ea7f4e45ff94ceaff4792132f5ceef2>

**Join by Phone**

**Phone Number:** (415) 655-0001

**Access Code:** 126 944 0220

**Password:** 11213

**1. CALL TO ORDER**

- ❖ Pledge of Allegiance

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS**

- ❖ Chair David Muse
- ❖ Vice Chair Jazmin Lopez
- ❖ Director Ralph Galvan
- ❖ Director Lenet Pacheco
- ❖ Director Javier E. Vargas

**3. ADOPTION OF AGENDA**

- ❖ This item indicates action anticipated by the Board of Directors.

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- ❖ *Anyone wishing to discuss items on and not on the agenda may do so at this time. A three-minute time limit on remarks is requested.*

**5. APPROVAL OF MINUTES**

- A. Minutes for the Regular Meeting of the Valley County Water District Financing Authority held on Monday, October 25, 2021

**6. CONSENT CALENDAR**

- A. Approval of Checks and Invoice Register
  - i. Checks drawn on SCE Federal Credit Union – Operating Account
  - ii. Check registers
- B. Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account
  - i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 22

**7. ADJOURNMENT**

**CHAIR DAVID MUSE PRESIDING**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, December 13, 2021**

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**AGENDA ITEM:**

**2**

**ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND  
DISTRICT EMPLOYEES**

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**Members of the Board of Directors:**

**Present:**

**Absent:**

❖ Chairman	David L. Muse	_____	_____
❖ Vice Chairman	Jazmin Lopez	_____	_____
❖ Director	Ralph Galvan	_____	_____
❖ Director	Lenet Pacheco	_____	_____
❖ Director	Javier E. Vargas	_____	_____

**District Employees:**

**Present:**

**Absent:**

❖ Secretary/ Executive Director	José Martinez	_____	_____
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**Others Present:**

- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_
- ❖ \_\_\_\_\_



**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, December 13, 2021**

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**AGENDA ITEM:** **4** **PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

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❖ Anyone wishing to discuss items on and not on the agenda may do so at this time. A three minute time limit on remarks is requested.

**MEMBERS OF THE PUBLIC:**

**COMMENTS:**

❖ \_\_\_\_\_

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**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, December 13, 2021**

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**AGENDA ITEM:** 5 **APPROVAL OF MINUTES**

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**A. Minutes for the Regular Meeting of the Board of Directors of the Financing Authority**  
**Monday, October 25, 2021**  
**Two (2) Pages**

**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Discussion/Changes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Vote of Members:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Yes No Abstain

**Roll Call Vote:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Director Galvan Director Pacheco Director Vargas Vice President Lopez President Muse

**Motion to Approve:** CARRIED / FAILED



VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY  
 MINUTES FOR THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
 MONDAY, OCTOBER 25, 2021

1. CALL TO ORDER

A regular meeting of the Board of Directors of the Valley County Water District Financing Authority (“Financing Authority”) was called to order at the Valley County Water District (“District”) office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to AB 361 on Monday, October 25, 2021 at 5:32 pm by Chair Muse.

2. ROLL CALL OF THE MEMBERS OF THE BOARD OF DIRECTORS

❖ MEMBERS PRESENT:

- President David L. Muse – *via teleconference*
- Vice Chair Jazmin Lopez – *via teleconference*
- Director Ralph Galvan – *via teleconference*
- Director Javier E. Vargas – *via teleconference*

❖ MEMBERS ABSENT:

- Director Lenet Pacheco

❖ DISTRICT EMPLOYEES PRESENT:

- Secretary/ Executive Director – José L. Martinez – *via teleconference*
- Treasurer- Jandy Macias – *via teleconference*
- Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*
- Water Resources Manager- Tara Robinson – *via teleconference*
- Accounting and Customer Service Supervisor – Nadia Loukeh – *via teleconference*
- General Counsel – Keith Lemieux – *via teleconference*

3. ADOPTION OF THE AGENDA

- Motion made by Director Vargas to adopt the agenda as presented
- Motion to adopt seconded by Vice Chair Lopez
- Motion to adopt the agenda as presented carried (5-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Yes	Yes	Yes

4. PUBLIC COMMENT

- None

5. APPROVAL OF MINUTES

A. *Minutes of the Regular Meeting of the Valley County Water District Financing Authority held on Monday, September 13, 2021*

- Motion made by Director Vargas to approve the minutes of the regular meeting of the Valley County Water District Financing Authority held on Monday, September 13, 2021
- Motion to approve seconded by Director Galvan

*Minutes for the Meeting of the Board of Directors  
 for the Valley County Water District Financing Authority  
 Monday, October 25, 2021*

- Motion to approve the minutes for the regular meeting of the Valley County Water District Financing Authority held on Monday, September 13, 2021 carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Yes	Yes	Yes

6. CONSENT CALENDAR

A. *Approval of Checks and Invoice Register*

- i. *Checks drawn on SCE Federal Credit Union – Operating Account*
- ii. *Check registers*

B. *Transfer of funds Disbursement Acquisition Fund to VCWD SCEFCU-Income Account*

- i. *Valley County Water District Financing Authority Acquisition Fund Requisition No. 21*
  - Motion made by Director Galvan to approve consent calendar as presented
  - Motion to approve seconded by Vice Chair Lopez
  - Motion to approve consent calendar as presented carried (4-0-0)

Board Action	Galvan	Pacheco	Vargas	Lopez	Muse
Carried	Yes	Absent	Yes	Yes	Yes

C. ADJOURNMENT

- Chair Muse asked if there was any other business to discuss; seeing none, the meeting was adjourned at 5:33 pm

SIGNED:

ATTEST:

\_\_\_\_\_  
 Chair of the Board of Directors  
 (SEAL)

\_\_\_\_\_  
 Secretary of the Board of Directors

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, December 13, 2021**

**AGENDA ITEM:**

6

**CONSENT CALENDAR**

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**All items listed under the Consent Calendar are considered to be routine and will be approved by one motion unless separate discussion is requested.**

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**A. APPROVAL OF CHECKS AND INVOICE REGISTER**

- i. Checks Drawn on SCE Federal Credit Union - Operating Account
- ii. Check Registers

1 Summary of Prepaid VCWD Accounts Payable 10/21/21 thru 12/08/21 1,569,441.61

**TOTAL TRANSFER OF FUNDS REQUIRED:                   \$    1,569,441.61**

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**B. TRANSFER OF FUNDS FROM DISBURSEMENT ACQUISITION FUND TO VCWD SCEFCU-INCOME ACCOUNT**

- i. Valley County Water District Financing Authority Acquisition Fund Requisition No. 22 1,569,441.61

**TOTAL TRANSFER OF FUNDS PROCESSED:                   \$    1,569,441.61**

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**Motion to Approve:** \_\_\_\_\_

**Motion Seconded By:** \_\_\_\_\_

**Vote of Members:**    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Yes                                   No                                   Abstain

**Roll Call Vote:**        \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                                  Director Galvan                   Director Pacheco                   Director Vargas                   Vice President Lopez                   President Muse

**Motion to Approve:**    CARRIED / FAILED

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VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, December 13, 2021

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 10/21/21 - 12/08/21

PROJECT 628 - NEW HEADQUARTERS

VENDOR: TELACU CONSTRUCTION

11/17/21 HQ CONSTRUCTION

669,772.74

SUB-TOTAL 669,772.74

VENDOR: WLC ARCHITECTS

11/02/21 HQ DESIGN DEVELOPMENT

6,780.00

11/17/21 HQ DESIGN DEVELOPMENT

6,375.00

12/06/21 HQ DESIGN DEVELOPMENT

6,375.00

SUB-TOTAL 19,530.00

PROJECT 628 TOTAL 689,302.74

PROJECT 674 - ARDILLA MAIN REPLACEMENT

VENDOR: N/A

10/25/21 EMPLOYEE LABOR COSTS

961.18

11/08/21 EMPLOYEE LABOR COSTS

524.28

11/22/21 EMPLOYEE LABOR COSTS

1,398.08

12/06/21 EMPLOYEE LABOR COSTS

1,463.62

SUB-TOTAL 4,347.16

VENDOR: E&R CONSTRUCTION INC

11/02/21 ARDILLA MAIN REPLACEMENT

240,386.96

SUB-TOTAL 240,386.96

PROJECT 674 TOTAL 244,734.12

PROJECT 675 - BIG DALTON MAIN REPLACEMENT

VENDOR: E&R CONSTRUCTION

11/02/21 BIG DALTON MAIN REPLACEMENT

62,698.58

SUB-TOTAL 62,698.58

PROJECT 675 TOTAL 62,698.58

PROJECT 677 - PARK MAIN REPLACEMENT

VENDOR: E&R CONSTRUCTION

11/02/21 PARK MAIN REPLACEMENT CONSTRUCTION

17,077.53

SUB-TOTAL 17,077.53

PROJECT 677 TOTAL 17,077.53

VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY

Regular Meeting of the Board of Directors

Monday, December 13, 2021

REVENUE BONDS, SERIES 2018A

SUMMARY OF PREPAID VCWD ACCOUNTS PAYABLE

DATES: 10/21/21 - 12/08/21

PROJECT 744 - NEW HEADQUARTERS PHASE II

VENDOR: AIR CLEAN ENVIRONMENTAL INC

11/03/21 HQ GARDEN EXPANSION BUILDING DEMO

8,982.00

SUB-TOTAL 8,982.00

VENDOR: HOWARD CONTRACTING INC

11/03/21 HQ GARDEN EXPANSION BUILDING DEMO

73,260.00

11/17/21 HQ GARDEN EXPANSION BUILDING DEMO

112,934.38

SUB-TOTAL 186,194.38

VENDOR: WLC ARCHITECTS

12/06/21 HQ GARDEN EXPANSION PHASE II

2,500.00

SUB-TOTAL 2,500.00

PROJECT 744 TOTAL 197,676.38

PROJECT 775 - ARDILLA MAIN REPLACEMENT PHASE II

VENDOR: E&R CONSTRUCTION

11/17/21 ARDILLA MAIN REPLACEMENT PHASE II

205,642.80

12/08/21 ARDILLA MAIN REPLACEMENT PHASE II

149,448.46

SUB-TOTAL 355,091.26

PROJECT 775 TOTAL 355,091.26

PROJECT 776 - LANTE RESERVOIR REHABILITATION

VENDOR: STETSON ENGINEERING

12/08/21 LANTE RESERVOIR REHABILITATION

2,861.00

SUB-TOTAL 2,861.00

PROJECT 776 TOTAL 2,861.00

GRAND TOTAL: \$ 1,569,441.61

**VALLEY COUNTY WATER DISTRICT FINANCING AUTHORITY**  
**Regular Meeting of the Board of Directors**  
**Monday, December 13, 2021**

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**AGENDA ITEM:** **7** **ADJOURNMENT**

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**Adjourned in Memory of:** \_\_\_\_\_

**Meeting Adjourned At:** \_\_\_\_\_