



**VALLEY COUNTY WATER DISTRICT  
MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF DIRECTORS HELD  
WEDNESDAY, FEBRUARY 2, 2022**

**1. CALL TO ORDER**

A special meeting of the Board of Directors of Valley County Water District was called to order at the District Office located at 14521 Ramona Boulevard, City of Baldwin Park, County of Los Angeles, State of California, within said District and via teleconference pursuant to Executive Order N-29-20 on Wednesday, February 2, 2022, at 1:02pm by President Lopez.

**2. ROLL CALL OF MEMBERS OF THE BOARD OF DIRECTORS AND DISTRICT EMPLOYEES**

- MEMBERS PRESENT:
  - ❖ President Jazmin Lopez– *via teleconference*
  - ❖ Vice President David L. Muse – *via teleconference*
  - ❖ Director Ralph Galvan– *via teleconference*
  - ❖ Director Lenet Pacheco – *via teleconference*
  - ❖ Director Javier E. Vargas – *via teleconference*
- DISTRICT EMPLOYEES PRESENT:
  - ❖ General Counsel– Keith Lemieux – *via teleconference*
  - ❖ General Manager – Jose Martinez – *via teleconference*
  - ❖ Executive Assistant/ Board Liaison – Colleen Malaiba – *via teleconference*

**3. ADOPTION OF AGENDA**

- Motion made by Director Vargas to adopt the agenda as presented
- Motion to adopt seconded by Vice President Muse
- Motion to adopt the agenda as presented carried (5-0-0)

| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
|--------------|--------|---------|--------|------|-------|
| Carried      | Yes    | Yes     | Yes    | Yes  | Yes   |

**4. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS**

- No Comment

**5. CONSENT CALENDER**

- A. *Approval of Checks and Invoice Register*
  - i. *Checks drawn on SCE Federal Credit Union – Operating Account*
  - ii. *Invoice registers*
- B. *Transfer of funds from SCE Federal Credit Union – Income Account to SCE Federal Credit Union – Operating Account*
  - i. *Valley County Water District VCWD Accounts Payable Warrant Check*
    - Motion made by Director Vargas to approve the Consent Calendar as presented
    - Motion to approve seconded by Director Galvan
    - Motion to approve the Consent Calendar as presented carried (5-0-0)

|              |        |         |        |      |       |
|--------------|--------|---------|--------|------|-------|
| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
| Carried      | Yes    | Yes     | Yes    | Yes  | Yes   |

6. NON-ACTION ITEMS

A. *Overview of Water Rate Study/ Prop 218 Notice/ 5-year Capital Improvement Plan*

- General Manager reviewed Prop 218 requirements to notify the public; reviewed current rates of the District; stated that District will continue to apply for grant funding for Capital Improvement Projects
- Vice President Muse asked regarding the residential fixed rate meter charges, how many resident customers have 2" meters
- General Manager explained that not many residents have the 2" meter size and that approximately 90% of our resident customers have 5/8" or 3/4" meters
- Vice President Muse asked if the residential customers with 1-2" meters would higher greater demand and potentially hit higher tiers rates faster than customers with 5/8-3/4" meters
- General Manager explained that the customers with larger meters do have the potential to use more water and that is why the rates for larger meters are higher
- President Lopez stated that it is great that the District is applying for grant funding and doing it's part to help with the rate costs

7. CLOSED SESSION

President Lopez convened the Closed Session of the Board of Directors meeting held Wednesday, February 2, 2022, at 1:29pm with President Lopez, Vice President Muse, Director Galvan, and Director Vargas in attendance.

President Lopez adjourned the Closed Session of the Board of Directors meeting held Wednesday, February 2, 2022, at 1:47pm with no change in Closed Session attendance and requested a report out of Closed Session from the General Counsel.

A. REAL PROPERTY NEGOTIATIONS

*Pursuant to Government Code §54956.8*

*Property: 14521 Ramona Boulevard, Baldwin Park*

*Negotiator: General Manager*

- General Counsel reported after reviewing a report received by agency negotiators the Board of Directors by of vote of 4-0-1 with Director Pacheco abstaining approved the sale of the property at 14521 Ramona Boulevard, Baldwin Park to Evergreen Development for the amount of \$2,150,000 with a 90-day escrow with two potential extensions

|              |        |         |        |      |       |
|--------------|--------|---------|--------|------|-------|
| Board Action | Galvan | Pacheco | Vargas | Muse | Lopez |
| Carried      | Yes    | Absent  | Yes    | Yes  | Yes   |

8. ADJOURNMENT

- Seeing no other business, President Lopez adjourned the meeting at 1:48pm.

SIGNED:



\_\_\_\_\_  
 President of the Board of Directors  
 (OFFICIAL VCWD SEAL)

ATTEST:



\_\_\_\_\_  
 Secretary of the Board of Directors